

Data Subject Rights Request Form

Date

Since the **Thailand Personal Data Protection Act 2019** (“PDPA”) confers, to the owner of the personal data owner (the “Data Subject), the rights to request, to **the Lotte - Rent- A Car (Thailand) Co., Ltd.** (the “Company”), as a personal data controller, to request to proceed with their own personal data under the Company’s control.

Therefore, the Data Subject is entitled to use the abovementioned rights via fill in this Data Subject Rights Request Form (“Form”) and submit the Form by hand directly, by post or by email to the Company.

Part 1: Requester Information

Name- Surname:
ID Card No.:
Address:
Telephone No.:
Email:

- **Are you the Data Subject?**

The requester is a Data Subject

The requester is a representative of the Data Subject (Please provide the information of the Data Subject)

Information of the Data Subject

Name- Surname:
ID Card No.:
Address:
Telephone No.:
Email:

- **Supporting Documents**

The Identification Documents of the Requester

A copy of ID Card

A copy of Passport

Supporting documents for the representative (if the requester submitted the Form on behalf of the Data Subject)

Power of attorney, signed by the Data subject and the representative who is the requester in the Form submission date, from the Data Subject to appoint the requester to exercise the Data Subject rights under this Form and the copies of ID Card of the Data Subject and the representative who is the requester.

• **Relationship of the Data Subject with the Company (Please Identify)**

- Customer / Partner / Contractor
- Job Applicant/ Current Employee /Former Employee
- Contact Person / Website Visitor
- Others (Please identify)

Part 2: The rights requested to be exercised

I, hereby, request to exercise the rights conferred by the PDPA as per below;

- withdraw my consent
- Access to my copy of personal data including requested the Company to disclose the source of the personal data of which my consent for the personal data collection had never been provided.
- revise my personal data
- delete my personal data
- Object the processing of my personal data
- Restrain the processing of my personal data
- Request the Company to transfer my personal data to other data controller(s)

Please provide your reason to support your herein request;

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Part 3: Return of the Result

I, hereby, request the Company to inform me about the result of my request to process my rights as the Data Subject via;

- Email
- Post

The Company will inform the result of its consideration as per your request herein within 30 days from the date which the Company receives this Form or the date that the Company completely receives the supporting documents (As the case may be). However, the Company hereby reserves its rights for extension period in the necessary case which shall be informed to you with supporting reason (s) within 30 days abovementioned.

Part 4: Disclaimer

1. The Company reserves the rights to contact you via the contact information herein provided by you in order to request for the additional supporting information or documents including reserve its right to taking any legal action, if your information provide herein is false via your bad faith.
2. Your request may be governed by other law, rule or regulation of which it is necessary to the Company to consider the request on case by case basis. The Company would like to ask for your coordination to completely provide the information supporting your request, in order to enable the Company appropriately proceed with your request. In additional, the Company hereby reserves its right to reject your request in case that the Company must comply with the law or court order or if your rights exercised herein may prejudice to the rights or freedom of other person or in case that you are under any obligation of any contract with the Company and processing as per your request may prejudice to the rights of the Company to exercise its rights under such Contract which, in this case, the Company shall further inform to you such effect.
3. The Company will inform the result of its consideration as per your request herein within 30 days from the date which the Company receives this Form including the complete supporting reason and information. The Company reserves the right to extend such period, if the Company has not received sufficient information to proceed as per your request.
4. In case that your request specified in this Form is necessary to be rejected, the Company will inform such rejection via email or via post.
5. The Company will collect and use your personal information provided by you in this Form for the purpose of the verification of your rights regardless whether the Data Subject or the representative and for the purpose of proceed with your request under

this Form. It is maybe necessary for the Company to disclose such aforementioned personal information to other person or juristic person related to your personal information solely to enable the Company to proceed with your request and such personal data will be kept until the Company completely proceed with your request or until the objection or rejection of your request is completed, in case when the Company is unable to proceed with your request because of the law or any court order.

The requester has read and understand entire of the detail specified in this Form and confirm that the information provided to the Company are accurate full complete and entirely true and also affirm that the requester has legitimate rights to proceed the request herein. Therefore, the requester hereby signs s per below;

..... Requester
 (.....)
 Date.....

*For the Company's Officer
Date of Receipt of the Form:
Date of Record of the Form in the System:
Date of the Response Letter:
Result of the Request:
Rejection Reason (if any)
The request processed by: ()